



Secretariat
RADEX Building, Rotterdamseweg 183c
2629 HD Delft, The Netherlands
Phone: + 31 (0)15 268 2575
Fax: + 31 (0)15 268 2576
E-mail: ceda@dredging.org
Web: www.dredging.org

A BENEFIT TO CEDA CORPORATE MEMBERS

CEDA CORPORATE MEMBER VIDEOS ON THE NEW CEDA WEBSITE

Corporate Members of CEDA, have the opportunity to show a short video about their products and services in the "**Member project in the spotlight**" segment of the CEDA website. Each visitor to the site will be shown a different video randomly selected from the full set.

CEDA Corporate Members are invited to submit company videos as specified below.

Videos submitted should meet the following requirements

- We prefer streaming flash video (FLV). If you can not supply the digital movie in FLV format, we recommend that you provide your videos as either QuickTime .MOV, Windows .AVI, or .MPG files— and we will try to convert them. This however, may result in some loss of quality in the version that is shown on CEDA website.
- Dimensions: width: 425px height: 344px (larger movies will be resized, which may affect the quality).
- Length and size: your videos can be up to 10 minutes long.
- File name: The file name should identify your company and the time when the video should be played. Please use the following file name format:

<your company name>_<year>_<number of the month when you want us to run the video>.

Example: a video submitted by CEDA to run in October 2009 would be called:
ceda_2009_10.xxx

Uploading the files

Please upload the files to the dedicated CEDA ftp site. On the ftp site there are 12 folders, one folder for each month of the year. Please put the file(s) in question into the folder(s) in which month(s) you want us to show the particular video. Please send an e-mail alert about any new upload to ceda@dredging.org and anton@maris.nl.

Access details of the dedicated CEDA ftp site are as follows:

- FTP Username: video@cedawiki.org
- Password: CorpMemVid
- FTP Server: <ftp.cedawiki.org>
- FTP Server Port: 21
- Quota: unlimited MB

Please allow at least five working days to process any new video you upload to be displayed from the first day of the next month.